



**Governing Board of Trustees Agenda
Thursday, January 15, 2015, 4:00 PM**

Ledyard Hakes ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Lauren McBride
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER4:00

1.1 Call to Order

2.0 OPEN SESSION

2.1 Pledge to the American Flag

2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

2.3 Silver Strand Elementary Student Speakers: Marbella Ryan and Rylie Brenden

2.4 Student Recognition

- Mission Federal Credit Union 2014-15 All-Academic Team and Cymer Scholar Awards will be given to certain students who participated in Football, Boys' Water Polo, Girls' Tennis, and Girls' Cross Country Teams

2.5 Community Shareholder Reports (three minutes each)

2.6 Comments from Board Members

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items).....4:30

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....4:40

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

4.1 Approve the Organizational Meeting Minutes of December 11, 2014, and the Regular Meeting Minutes of December 11, 20144

4.2 Accept Donations to the Coronado Unified School District 10

4.3 Approve/Ratify Contracts for Services..... 11

4.4 Approve/Ratify Purchase Orders and Warrants..... 14

4.5 Approve Certificated Personnel Register 15

4.6	Approve Classified Personnel Register	16
4.7	Accept Uniform Complaint Quarterly Report	17
4.8	Approve and Enter Into the Student Teaching Program Agreements between the Coronado Unified School District and the Board of Regents for Northern Arizona University and Grand Canyon University	18
4.9	Approve the Tentative Agreement between the California School Employees Association, Chapter 386, and the Coronado Unified School District	19
4.10	Approve New Job Description for School Counselor	21
4.11	Accept the Proposal for Negotiations Presented by Association of Coronado Teachers (ACT) to the Coronado Unified School District	27
5.0	REPORTS.....	4:45
5.1	Learning and Instruction Report (30 minutes)	29
	• Department of Defense Education Activity (DoDEA) Project STEPS Grant Annual Report for 2013-2014 Executive Summary. Dr. Shannon Coulter, External Evaluator from San Diego County of Education will present	
5.2	Presentation of Information Regarding Potentially Refinancing Existing Certificates of Participation. Keith Weaver of Government Financial Strategies will present (30 minutes).....	33
5.3	Business Services Report (10 minutes)	50
5.4	Discuss the Coronado Unified School District Enrollment Process and the Philosophy of Interdistrict Transfer Students (10 minutes)	51
5.5	Proposal to Create a Joint Board Meeting with the Coronado Unified School District Governing Board and the Board of Directors of the Island Charter Schools Inc., the Corporation that Governs the Coronado Pathways Charter School (10 minutes).....	53
5.6	Student Services/Human Resources Report (written).....	54
	• The Professional Licensure Requirements	
	• Brief Biographical Sketch of the Individuals Holding the Counselor/Clinical Social Worker Positions Funded under the Coronado Healthy Children’s Initiative Joint Powers Agreement between the District and the City of Coronado	
6.0	ACTION.....	6:20
6.1	Review and Accept the Audit Report for the Fiscal Year Ending June 30, 2014. Christy White of Christy White and Associates, will present the Audit Findings (30 minutes).....	57
7.0	ORGANIZATIONAL BUSINESS	6:50
7.1	Proposed List of Agenda Items for Future Board Meetings	58
7.2	Upcoming Meetings, Thursdays, 4:00 PM, at the District Office:	
	• Special Board Meeting, February 5, 2015	
	• Regular Board Meeting, February 19, 2015	
	• Regular Board Meeting, March 5, 2015	
	• Special Board Meeting, March 26, 2015	

8.0 ADJOURN TO CLOSED SESSION..... 7:00

- 8.1 Discussion of Pending Negotiations with ACT and CSEA (Employee Organizations) with Superintendent Felix (Chief Negotiator), per Government Code 5495
- 8.2 Conference with Legal Counsel, Anticipated and /or Pending Litigation, Government Code Section 54956.9 (two cases)
- 8.3 Superintendent’s Public Employee Performance: Annual Evaluation of Superintendent Dr. Felix, Government Code 54957 and Board Policy 2140

9.0 RECONVENE TO OPEN SESSION

- 9.1 Report Any Action Taken in Closed Session (No Action is Anticipated)

10.0 ADJOURN

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Organizational Meeting Minutes of December 11, 2014, and the Regular Meeting Minutes of December 11, 2014 (Action)

Background Information:

Presented for Board Approval:

- December 11, 2014, organizational meeting minutes
- December 11, 2014, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING
ADOPTED MINUTES
December 11, 2014, at 4:30 PM

Ledyard Hakes ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Lauren McBride
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

To view this meeting in full, please go to www.coronadotv.me

SWEARING-IN CEREMONY OF NEWLY ELECTED BOARD MEMBERS

Dr. Felix administered the Oath of Office to Ledyard Hakes, Lee Pontes, and Lou Smith

Order of Business

1.0 OPEN SESSION/CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street.

Roll Call

The following Board Members were present: Ledyard Hakes, Dawn Ovrom, Maria Simon, Lee Pontes, and Lou Smith. Also present were Dr. Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents, and Lauren McBride, Student Board Representative.

1.1 Pledge of Allegiance

1.2 Approve the Agenda

#23

Motion: Simon Second: Hakes Vote: 5-0

1.3 Board Recognition

The Board recognized the CHS Varsity Girls' Cross Country Team – CIF Division IV Champions, and also Erik Armes for winning the 2014 CIF Division IV Individual Championship

2.0 ELECTION OF BOARD OFFICERS

2.1 PRESIDENT

#24

Moved by Simon, seconded Smith, Dawn Ovrom was elected as President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2015; Vote 5-0

2.2 VICE PRESIDENT

#25

Moved by Smith, seconded Hakes, Maria Simon was elected as Vice-President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2015; Vote 5-0

2.3 CLERK

#26

Moved by Smith, seconded Simon, Ledyard Hakes was elected as Clerk of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2015; Vote 5-0

3.0 SELECTION OF DAY, TIME, AND PLACE OF REGULAR MONTHLY MEETINGS

3.1 Time and Place

#27

Unless otherwise posted, Regular Board Meetings will begin at **4:00 PM** (change from 4:30 PM) at the District Office, 201 Sixth Street.

Board Calendar

Moved by Smith, seconded Hakes, the Board approved the following dates of Regular Board Meetings for 2015; Vote 5-0

- | | |
|-----------------------|---|
| Thursday, January 15 | Thursday, June 25 |
| Thursday, February 19 | Thursday, August 20 |
| Tuesday, March 5 | Thursday, September 10 |
| Thursday, April 16 | Thursday, October 15 |
| Thursday, May 21 | Thursday, November 19 |
| Thursday, June 18 | Thursday, December 10, Organizational Meeting and Regular Meeting |

The Governing Board approved the following Special Meetings. These meeting will and be posted according to legal guidelines for notification of the public.

- | | |
|----------------------|------------------------|
| Thursday, February 5 | Thursday, September 24 |
| Thursday, March 26 | Thursday, November 5 |
| Thursday, May 7 | |

4.0 COMMENTS FROM THE AUDIENCE

Rich Brady updated the Board on the activities of SAFE and CoSA

5.0 ORGANIZATIONAL BUSINESS

- 5.1 Future Agenda Items
- 5.2 Comments from Board Members:
- 5.3 Regular Board Meeting is December 11, 2014, 5:00 PM, District Office Board Room

6.0 ADJOURNMENT

The Organizational Meeting was adjourned at 5:05 PM

Approved:

Jeffrey P. Felix, Ed.D. Secretary

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
December 11, 2014, at 5:00 PM

Ledyard Hakes ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Lauren McBride
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

To view this meeting in full, please go to www.coronadotv.me

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 5:07 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Maria Simon, Ledge Hakes, Lee Pontes, and Lou Smith. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents, and Student Board Representative Lauren McBride.

2.0 OPEN SESSION

The Board reconvened to Open Session at 5:07 PM.

2.1 Pledge of Allegiance

2.2 Approve the Agenda #28

A clerical change was corrected on Agenda Item 4.1, Approve the Regular Meeting Minutes of November 20, 2014, to reflect that Member Simon, not Member Hakes Moved on Agenda Item 7.2, Approve the Fifth Lease Amendment to Lease Regarding the Glorietta Bay Property.

Motion: Smith Second: Pontes Vote: 5-0.

2.3 Student Report

Student Board Representative Lauren McBride updated the Board on CHS activities.

2.4 Board Recognition

The Governing Board recognized Senior Rebekah Barakos-Cartwright and thanked her for her years of service to CUSD as she embarks on a new position as Principal of Point Arena High School

2.5 Shareholder Report

- There were not comments from Shareholders

2.6 Comments from Board Members

- There were no comments from Board Members at this time

3.0 COMMENTS FROM THE AUDIENCE

- John Bonnett addressed the Board regarding solidarity

4.0 APPROVAL OF CONSENT AGENDA

#29

Motion: Simon Second: Smith Vote: 5-0.

- 4.1 Approve the Regular Meeting Minutes of November 20, 2014
- 4.2 Approve/Ratify Contracts for Services
- 4.3 Approve/Ratify Purchase Orders and Warrants
- 4.4 Approve Management Personnel Register
- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Approve the Child Care and Development Funding Terms and Conditions for the 2014-2015 School Year for the California State Preschool Program at Silver Strand Elementary School and Authorize Staff to Sign the Contract
- 4.8 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits

5.0 REPORT (See Agenda for Written Report)

5.1 Human Resources Report

Senior Director Rebekah Barakos-Cartwright updated the Board on the Certificated Evaluation Process and answered Governing Board questions.

5.2 Learning and Instruction Report: Coronado High School's Annual Update Which Includes Coronado School of the Arts, and Palm Academy for Learning

Coronado Principal Jennifer Moore and Assistant Principals Steve Abbott and Shane Schmeichel gave their annual site update. Palm Academy for Learning Principal Kevin Nicolls gave his annual site update.

5.3 Student Services Report

This written report was an update on the status of the new Counselor/Clinical Social Worker Positions that are funded under the Coronado Healthy Children's Initiative Joint Powers Agreement between the District and the City of Coronado.

5.4 Coronado Pathways Charter School Report

5.5 Business Services Report

6.0 ACTION ITEMS/PUBLIC HEARING

6.1 Elect One Board Member and One Alternate Board Member to Represent the Coronado Unified School District to Serve on the Coronado Financing Authority #30

Motion: Simon Second: Pontes Vote: 5-0, Members selected Member Hakes to represent the Coronado Unified School District and serve on the Coronado Financing Authority; and selected Lou Smith as an alternate.

6.2 Adopt Resolution Urging Legislature and Governor to Repeal SB 858, Section 27/Education Code 42127.01 #31

Motion: Simon Second: Smith Vote: 5-0

6.3 Authorize District Certification of First Period Interim Budget State Report for Period Ending October 31, 2014 #32

Motion: Hakes Second: Simon, Members Simon, Hakes, Pontes, and Smith voted yes. Member Ovrom voted no. Vote: 4-1, Motion Carried

7.0 ORGANIZATIONAL BUSINESS

7.1 Proposed List of Agenda Items for Future Board Meetings

8.0 ADJOURN

The meeting adjourned at 8:40 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.2 Accept Donations to the Coronado Unified School District (Action)

The following described donations to the Coronado Unified School District have been approved for acceptance.

Report:

- Coronado Woman’s Club donated \$375 towards the cost of sixth grade camperships;
- Soroptimist International of Coronado donated \$750 towards the cost of sixth grade camperships;
- Andrew Levy donated \$180 towards the cost of sixth grade camperships; and
- Mike and Cheryl Jacobs-Bonnett donated ten new calculators to Coronado Middle School

Financial Impact:

Positive financial impact to the District and support for our students.

The District is grateful for the above donations.

Superintendent’s Recommendation: *JPF*

That the Board approve and accept with gratitude the donations as listed.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – January 15, 2015

4.0 BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board.

Name	Description	Dates	Amount	Source of Funds
ACES	Student A	8/25/14-12/19/14	\$7,750	Special Ed
ACES	Student B	8/25/14-12/19/14	\$7,750	Special Ed
ACES	Student C	10/21/14-12/19/14	\$3,800	Special Ed
American Fidelity Assurance Company	Section 125 Flexible Benefit Plan – Amendment	1/01/15-12/31/15	N/A	N/A
CalSTRS Funding Coalition	Membership in Coalition to Advocate for Full Funding of CalSTRS	1/01/15-12/31/15	\$1,000	General Fund
Dependable Nursing	Master Contract	7/01/14-6/30/15	Per Fee Schedule	Special Ed
Dependable Nursing	Student D	10/01/14-3/18/15	\$34,260	Special Ed
Dependable Nursing	Student E	6/09/14-7/03/14	\$4,000	Special Ed
Dependable Nursing	Nursing Services	8/01/14-10/31/14	\$9,030	Special Ed
Ed Tech Team, Inc.	Provide Workshop - Summit Featuring Google for Education	12/12/14-10/18/15	N/A	N/A
Family Life Center	Student F	7/01/14-6/30/15	\$131,607.66	Special Ed
Gail Nugent	Mediator Services	9/09/14-9/30/14	NTE \$1,200	Special Ed
Grand Canyon University	Student Teaching Affiliation Agreement	1/01/15-6/30/17	N/A	N/A
James McCulloch	Technical Theatre Services	1/05/15-2/28/15	\$2,000	CoSA
Joaquin Aganza	Student G	12/09/14-6/30/15	NTE \$1,500	Special Ed
Joaquin Aganza	Student H	10/13/14-6/30/15	NTE \$1,500	Special Ed
Language Translation Inc.	Translation and Interpreting Services	7/01/14-6/30/15	\$5,000	Special Ed

MyPT	Student I	8/18/14-6/30/15	\$2,000	Special Ed
MyPT	Student J	7/01/14-12/19/14	\$2,400	Special Ed
MyPT	Student K	10/07/14-10/07/15	\$4,100	Special Ed
Panorama Education Services	Schedule No. 2 to Service Agreement Approved 8/21/14	7/01/14-6/30/15	\$6,352	General Fund
Pioneer Day School	Student L	10/23/14-6/30/15	\$43,701.08	Special Ed
Rady Children's Hospital – San Diego	Mandated Screening for Vision	12/15/14-6/30/15	Per Fee Schedule	General Fund
Registrar Systems	Hosting Services	2/01/15-1/01/16	\$9,400	General Fund
Ronald Meyers	Services for Ceramics Workshop	1/29/15-1/30/15	\$1,400	General Fund
RSB Consulting	Human Resources Interim Director	12/09/14-6/30/15	\$64,350	General Fund
San Diego County Office of Education	Digital Content Portal and Librarian of Record Services	1/01/15-1/01/16	\$20,039.50	General Fund
Scripps Memorial Hospital	Student M	11/18/14-4/30/15	\$1,100	Special Ed
The Winston School	Student N	11/01/14-6/30/15	\$19,064.61	Special Ed
William Griffith	Services for Ceramics Workshop	1/29/15-1/30/15	\$1,100	General Fund

BBMAC POOL RENTAL CONTRACTS			
Name	Description	Dates	Rental Income Amount
Air Force (Men's)	Collegiate Swim Team	12/29/2014-1/01/15	\$765
Air Force (Women's)	Collegiate Swim Team	12/27/2014-1/02/15	\$1,402
Calgary Patriots	Canadian Youth Swim Team	3/25/2015-4/01/15	\$1,641
Coronado Navy Swim Association	Local Youth Swim Team	10/01/14-12/31/15	Approx. \$51,000 Annually
Fairview High School	High School Swim Team	3/23/15-3/28/15	\$1,080
Luther College	Collegiate Swim Team	12/23/14-12/30/14	\$3,575
Minneapolis Otters	Youth Swim Team	12/26/2014-1/02/2015	\$2,455
Santa Clara Swim Club	Youth Swim Team	6/22/15-6/26/15	\$1,440
Santa Clara Swim	Youth Swim		

Club	Team	12/26/15-12/31/15	\$1,890
SK Laxen	Swedish Club Swim Team	12/22/14-1/08/15	\$2,462
UNLV	Collegiate Swim Team	1/07/15-1/12/15	\$3,381
University of North Texas	Collegiate Swim Team	1/06/15-1/01/15	\$150
University of Wisconsin Whitewater	Collegiate Swim Team	12/28/14-1/08/15	\$3,976
West Vancouver Otters	Canadian Youth Swim Team	12/27/14-1/09/15	\$3,487

Financial Impact:

The contracts listed above are included in the 2013-14 budget and 2014-15 budgets, as applicable.

JPF

Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.4 Approve/Ratify Purchase Orders and Warrants (Action)

Background Information:

A list of all purchase orders has been submitted to the Governing Board per Education Code 39657. Warrants submitted for ratification and approval represent invoiced payments against purchase orders previously approved. Warrants were audited and approved by the County Superintendent of Schools prior to payment.

Report:

Separate cover

Financial Impact:

Purchase Orders	November 1, 2014 through November 30, 2014	\$294,563.23
Commercial Warrants	November 1, 2014 through November 30, 2014	\$289,940.67

JPF

Superintendent's Recommendation:

That the Board approve/ratify the listed purchase orders and warrants.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Roberts, Jocylinn	Teacher-Sp.Ed. ECDC	Range 6 Step 8	1/05/15
Slusher, Jennifer	School Counselor/ Social Worker-Village	Mid- Management	12/15/14

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Boeck, Hannah	Speech Language Path. District	Personal	1/05/15
Perrea, Amy-jo	Teacher – Sp. Ed. Crown Preschool	Personal	12/19/14
Tuckey, Stephanie	Teacher ASE 51.45% Strand	Personal	1/06/15
Gonzalez, Adrian	Teacher ROP CHS	Personal	2/27/15

LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
O’Brien, Tamara	Teacher CHS	Extend Leave of Absence	Through 2/28/15

JPF

Superintendent’s Recommendation:

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Sturm, Charlene	Preschool Teacher Assist.- Crown Preschool-FTE 46.88	Range 4 Step 4	1/05/15

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Henrich, Olivia	Child Care Worker ECDC	Personal	1/13/15
Cummins, Phillip	Coach – JV Baseball CHS	Personal	1/05/15
Sturm, Charlene	Preschool Teacher Assist.-Crown Preschool- FTE 43.75	Transfer to new position	12/19/14
Wamhoff, Ryan	Instruc. Healthcare Assist.-CMS	Personal	1/12/15

Superintendent’s Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.7 Accept Uniform Complaint Quarterly Report

Background Information:

In May 2000 the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools, and some apply to all school districts and schools.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

Report:

This is the second quarter of the 2014-2015 school year reporting period. The District has received no complaints.

Financial Impact:

None.

This report is provided to the Board for acceptance.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.8 Approve and Enter Into the Student Teaching Program Agreements between the Coronado Unified School District and the Board of Regents for Northern Arizona University and Grand Canyon University (Action)

Background Information:

The governing board of any district is authorized to enter into agreements with any university or college accredited as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher education curricula of such institution.

Northern Arizona University and Grand Canyon University have both requested to enter into student teaching partnerships with our District. The goals of these contracts are to document the partnerships between Coronado Unified School District and both Universities to provide teaching experience through student teaching to schools and classes of the Coronado Unified School District.

Report:

Northern Arizona University and Grand Canyon University offer a preparation program for students to enter the field of education. If approved, Coronado Unified School District teachers would become master teachers for the students assigned to our District. The term of the agreement for Northern Arizona University is effective from January 1, 2015, to December 31, 2020, and for Grand Canyon University is effective from January 1, 2015, to June 30, 2017.

Financial Impact:

There is no financial impact.

JPF

Superintendent's Recommendation:

That the Board approve and enter into Student Teaching Agreement with Northern Arizona University and Grand Canyon University.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

4.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 4.9 Approve the Tentative Agreement between the California School Employees Association, Chapter 386, and the Coronado Unified School District (Action)

Background Information:

Negotiations between representatives of the California School Employees Association, Chapter 386, (CSEA) and the Coronado Unified School District (CUSD) representatives occurred during the 2013-2014 school year.

Report:

CSEA and CUSD representatives met during the 2013-2014 school year to discuss clarify and revise language contained within certain articles in the Agreement between CSEA and CUSD.

Amendments to five articles (II, IX, XI, XIX, and XX) were tentatively agreed to when negotiations were concluded July 10, 2014. These five articles have been reviewed and ratified by CSEA membership. A revised contract will be provided to the Board and CSEA membership.

Highlights of the amendments/updates are:

1. **Article II - Recognition**

CSEA shall have the right to designate ~~five (5)~~ *seven (7)* unit members who shall be given reasonable release time to participate in negotiations sessions.

2. **Article IX – Salary**

9.7 Supplementary Salary for Verified Trade Skills

9.7.2 **Limitations**

No maintenance worker may receive supplementary salary for more than two skills, unless this limitation is ~~waved~~ *waived* by the Board of Education.

9.7.4 **Supplemented Salary**

Salary Supplement shall be \$100.00 per month for each skill area subject to limitations set forth in paragraph ~~9.8.2~~ *9.7.2*.

3. **Article XI: Safety Conditions of Employment**

11.1 The District shall comply with ~~the occupational safety and Health Act, as amended, and regulations relating to it.~~ *Occupational health and safety for unit members which shall be governed by the provisions of the Federal and California Occupational Safety and Health Acts, as amended (California Labor Code, Section 6300 et.seq.) and regulations relating thereto (8 Calif. Admin. Code, Section 330 et. seq)*

11.1.2 The Board shall be responsible for providing a clean and safe working environment as defined by the Federal and the California Occupational Safety and Health Acts.

11.1.3 *A unit member who becomes aware of a possible hazard to occupational safety within a school building or on school premises shall inform the building principal or immediate supervisor who shall investigate the possible hazard and recommend appropriate action.*

4. Withdraw Article XIII Benefits proposal and agree to *Status Quo on Article VIII: Benefits*

5. **Article XIX: Layoff and Reemployment Procedures**

19.1 Notice of Layoff

19.2.2 The District shall send written notice of layoff to the affected unit member(s) not less than ~~forty five (45)~~ **sixty (60)** calendar days before the effective date of layoff, informing the member of his or her displacement rights, if any, and reemployment rights. Any notice of layoff shall specify the reason for layoff and identify by name and classification the unit member(s) designated for layoff.

19.2.3 CSEA shall receive a written notice in accordance with Section 19.2.2, of at least ~~forty five (45)~~ **sixty (60)** calendar days prior to the effective date of the layoff.

19.7 CSEA reserves the right to negotiate the impacts and effects of the District's decision to layoff bargaining unit employees. In addition, CSEA reserves the right to negotiate the District's decision to reduce hours of employment in ~~accordance~~ **accordance** to PERB decisions or other statutory limitations.

6. **Article XX – Term of Agreement**

20.1 This Agreement shall become effective as of July 1, ~~2011~~, **2014**, and shall continue in effect until June 30, ~~2014~~ **2017**.

20.2 For the ~~2012-2013~~ **2015-2016** and the ~~2013-2014~~ **2016-2017** school years, the District and CSEA shall have the right to reopen the articles of the Agreement on salary and benefits. Also, each party shall have the right to reopen two additional articles.

7. Agree to revisit Appendix B-1, Health and Welfare, upon the new VEBA's final rates in August 2014

Financial Impact:

The new provision of Article II will have a minimal impact on the District Budget.

Superintendent's Recommendation:



That the Board Approve the Tentative Agreement between the California School Employees Association, Chapter 386, and Coronado Unified School District.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.10 Approve New Job Description for School Counselor (Action)

Background Information:

Job description for a School Counselor certificated position has been created.

Report:

District staff defined the job tasks and responsibilities for this position. A search of job descriptions from other districts provided models for writing these job descriptions.

The attached job description is presented for approval.

Financial Impact:

None for approval of this job description.

Superintendent's Recommendation:

JPF

That the Board approve the new job description for School Counselor.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

School Counselor

GENERAL STATEMENT

The school counselor is a professional educator with specialized training in school counseling and guidance programs that include academic, career, personal and social development for students.

The school counselor

- is an advocate for the high academic achievement and social development of all students
- provides schoolwide prevention and intervention strategies and counseling services
- provides consultation, training, and staff development to teachers and parents regarding students' needs
- supervises a district-approved advisory program

The school counselor is responsible to the Assistant Superintendent of Student Services, the principal and/or an administrative designee of the principal.

ESSENTIAL FUNCTIONS (E)

- Counsel with students individually and in groups-related to academic topics; assists students in developing decision making skills, formulating realistic goals, and making educational and career plans **(E)**
- Conduct educational planning through articulations, orientation, and program placement **(E)**
- Disseminate educational and vocational information **(E)**
- Interpret individual assessments to determine educational needs of students **(E)**
- Participate in group and individual meetings including Student Study Team, Individual Education Program (IEP) and Section 504 meetings **(E)**
- Provide contact and consultation to student and family members in regards to academic success **(E)**
- Establish workload priorities and meet deadlines **(E)**

RESPONSIBILITIES

- Counsel with students individually and in groups; assist students in developing decision making skills, formulating realistic goals, and making educational and career plans and choices
- Conduct educational planning through articulation, orientation, and program placement
- Disseminate educational and vocational information
- Provide input and assist in the implementation of the master schedule, including:
 1. Advertise curriculum offerings to students at the site and feeder schools and set registration procedures
 2. Create and implement student registration process
 3. Create forms
 4. Class presentations on course offerings
 5. Meet with students to determine classes

6. Meet with feeder school personnel to determine timelines, procedures, and distribution of materials
 7. Edit/update student schedules based on finalized master schedule
 8. Resolve conflicts in student schedules as a result of the finalized master schedule
 9. Assist administration with balancing class size
- Serve as a resource person in curriculum planning
 - Act as facilitator/consultant for teachers, students, and parents regarding problems of academic, social development and students with special needs. Identify and refer students as necessary
 - Provide personal and social counseling, in which pupils receive counseling pertaining to interpersonal relationships for the purpose of promoting the development of their academic abilities, careers and vocations, personalities, and social skills
 - Ensure integrity of student records and files
 - Serve as a student advocate
 - Maximize the effectiveness of the school counselor within the guidance profession through participation in professional meetings and professional growth experiences
 - Facilitate cooperative interrelationships between the school and the community, providing information and services, and encouraging open communication and involvement
 - Develop, implement, and supervise systems and procedures for disseminating information regarding college and other training institutions, including entrance requirements, program offerings, scholarships and financial aid
 - Arrange for administration of vocational, aptitude and interest surveys in regard to career selection
 - Be available to students and staff as a contact person in the areas of vocational guidance, work experience, and drop-out intervention
 - Perform communication tasks as they relate to career information, job seeking, and vocational choices

OTHER FUNCTIONS

- Assist with the student registration process
- Edit/update student schedules and/or classroom placements and assist in resolving conflicts in student schedules as a result of the finalized master schedule
- Assist in monitoring and follow-up of “at-risk” students for the purpose of enhancing student success in school
- Identify "at-risk" students as those who the school counselor has documented as exceeding the scope of 1) academic counseling, 2) Career and vocational counseling and 3) Personal and social counseling, in which pupils receive counseling pertaining to interpersonal relationships for the purpose of promoting the development of their academic abilities, careers and vocations, personalities, and social skills

- Refer the student if the presenting problem as observed or documented exceeds the scope to where the safety of the student or others is a concern or if the student has been determined by the school counselor to be in psychological distress. The student may be considered “at risk” and therefore referred for Clinical Counseling
- Refer to “psychotherapists” inclusive of clinical social workers, marriage and family therapists, clinical psychologists and/or school psychologists
- Report “at risk” behaviors which may include information of a personal nature which is disclosed by a pupil when the school counselor has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the pupil or the following other persons living in the school community: administrators, teachers, school staff, parents, pupils, and other school community members
- Assist in providing communication with outside agencies for the purpose of ensuring successful participation in the academic program
- Assist school sites in developing a safe and positive learning environment for the purpose of enhancing student success in school
- Assist school sites with “at-risk” student referral protocols for the purpose of providing requested information
- Assist site administrators in planning and modifying student support services for identified “at-risk” students
- Communicate with parents, teachers, administrators, and other professional staff for the purpose of assisting them in the understanding and educational planning for students
- Work cooperatively with school psychologists and Individual Education Program (IEP) teams
- Work cooperatively with site and district administrators for the purpose of providing assistance to schools during crisis interventions.
- Identify resources in the community and makes appropriate referrals for the purpose of providing support to students and families
- Keep informed on the content and status of current legislation as it relates to students and families
- Document contact counseling sessions (i.e. evaluations, observations, student records, progress, contacts with parents, teachers, etc.) for the purpose of providing written support, developing recommendations and/or conveying information
- Provide and coordinate parent education and staff in-service for the purpose of providing information regarding the academic development of students
- Provide classroom demonstrations on strategies for the purpose of ensuring successful participation in the academic program

- Support and organize academic planning for access and success in higher education programs including advisement on courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid
- Perform other related duties and assignments as required

SKILLS, KNOWLEDGE AND ABILITIES

SKILLS

- Effective and excellent communication, using English in verbal and written form, use correct grammar, punctuation and spelling
- Possess and perform leadership and team building skills, strong organizational skills, high self-motivation and aptitude for diversification
- Demonstrate positive working relationship with students, staff, and parents
- Work with diverse groups of students in varied socioeconomic and multicultural areas
- Establish workload priorities and meet timelines
- Provide services to students for the purposes of providing a safe learning atmosphere and higher academic achievement
- Operate standard office equipment including microcomputers and related software applications
- Plan and organize work
- Analyze situations accurately and adopt an effective course of action
- Work independently with little direction

KNOWLEDGE OF

- Current practices in educational and social development and services for students at risk for school failure
- Knowledge of standard office equipment operation

ABILITY TO

- Work effectively as part of a team in a collaborative manner
- Understand and interpret complex data and abstract concepts
- Conduct research necessary to develop academic and social development plans
- Understand and carry out oral and written instructions
- Maintain confidentiality of student records
- Meet schedules and deadlines
- Read/interpret/apply rules, regulations, policies
- Rapidly learn methods and materials used in a variety of situations
- Willingness to travel locally at times

WORKING CONDITIONS

ENVIRONMENT

- Indoor office environment
- Driving to consult with clients at their homes

PHYSICAL DEMANDS

- Hearing and speaking to exchange information in person and on the telephone;
- Seeing to perform assigned duties;
- Sitting or standing for extended periods of time;
- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies

QUALIFICATIONS

- California Pupil Personnel Services (Specialization in School Counseling) credential.
- Ability to perceive and be sensitive to the needs and characteristics of a multicultural community.
- Knowledge and ability to work cooperatively with representatives of the schools, law enforcement agencies, welfare groups, youth agencies, and other community agencies.
- Communication skills adequate to represent the school district in public meetings.
- Personal qualities to successfully relate to students, staff, and parents of the school and community.
- Knowledge and understanding of laws, regulations and procedures related to counseling functions.
- Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).
- DOJ and FBI fingerprint clearance required and pre-placement physical

SALARY

- Placement on the certificated salary schedule

AGENDA – January 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION & BOARD OPERATIONS

4.11 Accept the Proposal for Negotiations Presented by Association of Coronado Teachers (ACT) to the Coronado Unified School District (Action)

Background Information:

In preparation for negotiations, the Association of Coronado Teachers (ACT) has prepared a proposal to the Coronado Unified School District which is being submitted for discussion during the upcoming negotiations for the 2015-2016 school year. This proposal is listed for public comment.

Report:

The Association of Coronado Teachers presents the following topics for negotiation:

Article IV

Negotiation Procedure – Streamline language for efficiency

Article X

Grievance Procedures – Streamline timelines and levels of grievance for efficiency

Article XII

Association Rights- Include rights for Bargaining and Grievance Processing that is in accordance with EERA. Expand rights for members to attend trainings and conduct union business related to educational impact.

Article XIII

Transfers and Reassignments- Include language that gives rights for current temporary and part-time employees

Article XIV

Evaluation Procedures- Clarify language

Article XV

Hours and Adjunct Duties – Limit hours of adjunct duties
Safety Conditions of Employment – Clarify language

Article XVII

Leaves – Include provision for paternity leave. Strengthen language in bereavement leave. Clarify and strengthen other language provisions

Article XVIII

Health and Welfare – Enhance benefits

Article XIX

Salary Provisions – Enhance salary

Article XX

Class Size – Clarify and enhance language

Article XXII

Peer Assistance and Review – Clarify and enhance language

Article XXIII

Professional Growth- Clarify and enhance language

Article XXV

Committee on Assignment- Clarify and enhance language

ACT intends to propose

ACT Intends to propose **Article XXVI**

Public Complaints

Financial Impact:

No cost for presenting proposals. Final result of negotiations is unknown at this time.

JPF

Superintendent’s Recommendation:

That the Board accept the proposal for Negotiations presented by the Association of Coronado Teachers to the Coronado Unified School District.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 5.1 Learning Report: Learning and Instruction, which Includes the Department of Defense Education Activity (DoDEA) Project STEPS Grant Annual Report for 2013-2014 Executive Summary

Background Information:

During SY 2013-14, CUSD implemented Year 2 of Project STEPS: Science, Technology, Education Plans = Success, an award of funds in the amount of \$1.6 million over three years from the Department of Defense Education Activity (DoDEA) program. Since receiving this DoDEA grant award, as well as a previous DoDEA award in 2009 (Project SATT 21), our primary goal has been to close the achievement gap for all students, in particular our target group of below proficient military-identified students, by implementing district-wide individualized, technology-assisted instructional models, and prepare all students for both college and career.

Report:

Executive Summary of Year 2 of Project STEPS for SY2013-14.

Goal 1: Student Achievement (STEM): Increase elementary students' achievement in science through project-based learning

Goal 2: Student Achievement (STEM): Increase student achievement in mathematics in grades 3-9 through the use of technology

Goal 3: Support of Military Students: Support each military/transfer student's readiness to take charge of his/her learning through identification of and planning for student individual needs.

Oversight and evaluation of Project STEPS is done each semester and annually by the Senior Director of Learning and Instruction in conjunction with the San Diego County Office of Education, and each site administrator. Results of increased opportunities for students and achievement after two years of implementation are as follows:

Goal 1: Elementary STEM/Engineering

Progress includes:

- All students in grades 2-5 received engineering instruction in science lab via project-based learning and performance assessment. Students received circa 3 hours of engineering instruction. Combined with extra-curricular robotics facilitated in part by relationships with NAVAIR and other Navy personnel, the engineering pathway will be K-12 by the end of the grant.

- Engineering professional development for 2 elementary science lab teachers; K-5 engineering lessons and assessments developed; beginning professional development on Next Generation Science Standards for staff; engineering instruction has started for elementary grades, which will be a part of K-12 science instruction when NGSS is fully implemented.
- Grade 5 students participated in Junior Achievement's Biztown simulation, which incorporates STEAM-related businesses, mathematics/economics, and real-life skills; all grade 5 students received 16 hours of instruction relating to STEAM and business/econ/math, communication, problem solving, critical thinking, and job skills.

Goal 2 STEM/Math Achievement and Support (grades 2-8 and grade 9)

Progress includes:

- Identified military and non-military students received daily or frequent intervention support in math from the following: two part-time Academic Support and Enrichment (ASE) teachers each for Village and Strand Elementary Schools; one section of math intervention each for CMS and CHS; and before/after school intervention services for Village and Strand.
- MAP data was used to gauge mathematics progress as the CST for mathematics was eliminated for 2013-14. MAP data revealed that military students for grades 2-8 met or exceeded national RIT norms. In grades 4, 5, 7, and 8, military students outperformed non-military students.
- Due to no CST for mathematics for grade 9, Mathematics Diagnostic Testing Project (MDTP) from UC San Diego was the most consistent and valid secondary math assessment available to CUSD to gauge math progress. This assessment is given to all students in grade 9 to determine readiness for Algebra 1 and Geometry. Grade 9 data for 2012-2014 showed that military and non-military students are equally prepared for their math class.
- DoDEA fully funds the following tools for supporting mathematics achievement:
 - Interim assessments in math (and English language arts for grades 2-8, and grade 9) via Measures of Academic Progress (MAP) 2-3 times a year (\$12.00 per license per year); all students in these grades participate in these interim assessments which allow CUSD to have real-time data on student performance in mathematics and English language arts.
 - Compass Learning is fully funded for all students in grades 2-8, providing personalized pathways for mathematics and English language arts connected to MAP results. Students are encouraged to participate on Compass Learning approximately 1 hour/week at home and in school. Time on task is incentivized by Village and Strand Elementary Schools.

- Edgenuity (online courses) fully funded for CHS for credit recovery. 43% of military students who need to recover credits in grades 9-12 did so in 2013-14. 51% of non-military students who needed to recover credits did so in 2013-14. Most of the students recovering credits were in grades 11 and 12.
- ALEKS online math tutorial program funded for identified students 3-12 at all 5 school sites.
- Approximately 300 netbooks and carts were purchased for all school sites.

Goal 3 Progress: Support of Military Students through a Personalized Education Plan

- Professional development attendance at the NWEA Fusion Conference for 5 CUSD teachers and administrators on Measures of Academic Progress.
- Use of a Personalized Education Plan (PEP) increased in CUSD significantly in 2013-14. This was defined as: students with a document that is used two or more times during the year for recording achievement data in ELA and/or mathematics based on local assessment data; that students have access to their own data; and set appropriate goals assisted by their teacher (s) via a conference two or more times a year. Results are below:

CUSD Personalized Education Plan Data 2013-14

Grade Level	Number of CUSD students with some kind of PEP in 2013-14
K	0
1	0
2	32
3	161
4	219
5	224
6-8	754
9-12	41
Total PEPs	1431 (45.7% of total enrollment of 3127)

- Approximately 90% of military students who are below proficient in mathematics have some version of a PEP.
- Students with a PEP at each site were surveyed at the end of the 2013-14 school year with questions to reveal their sense of ownership of learning; a scale of 4 was the highest possible on the survey. The average of all student responses equates to “almost true” to “very true for me”.
- Survey results showed that in the elementary schools, military students and non-military students are highly engaged, with average scores of 3.43 on a four-point scale.

- In the secondary schools, military students and non-military students are highly engaged, with average scores of 3.24 on a four-point scale.
- CMS perceptions of “taking charge of learning” increased fairly dramatically. This is most likely due to new Coronado Middle School expectations for all students in grades 6, 7, and 8 to have a PEP and to set goals.
- As seen with elementary students’ data, all three secondary groups’ perceptions remain very high (out of 4 points).

Recommendations for Project STEPS Year 3 (2014-15)

- Continue all supports and services for children of military families
- Consider 2014-15 District and site strategic planning sessions on the topic of Response to Intervention and Personalized Education Plans
- Ensure every military-identified student has a PEP for mathematics and ELA, and ensure that parents of these students are even more involved
- Continue to broaden the use of PEPs to all students incrementally, being mindful of limited time and human resources, in order to put students at the center of their learning
- Observe more PEP conferences and survey military parents
- Continue to develop deeper understanding of the power of a positive mindset, especially for students who may already have a fixed mindset which impedes their progress
- Continue professional development and training for teachers, administrators, parents, and students on the availability and benefits of Compass Learning, ALEKS, Edgenuity, Kahn Academy, and other available resources for personalization
- Provide NGSS training for grades 5 and 9 teachers and begin to develop NGSS instruction for elementary and high school grades
- Continue to provide professional development for all math teachers and support for development of new math units aligned to CCSS; provide more opportunities for parent education in CCSS mathematics
- Continue to ensure all students are digitally literate 21st century learners
- Continue to provide as much small group interventions and support as possible, despite funding challenges

Financial Impact

\$545,580 for 2013-14; \$540,000 for 2014-15.

This report is provided to the Board for information.



AGENDA – January 15, 2015

5.0 BUSINESS AND FISCAL MANAGEMENT

- 5.2 Presentation of Information Regarding Potentially Refinancing Existing Certificates of Participation (Report)

Background Information:

The District periodically reviews its debt portfolio to consider refinancing opportunities and reduce debt service payments. The Certificates of Participation issued in 2005 to finance various facilities projects within the District have been identified as a potential refinancing candidate.

Report:

The Board of Trustees will hear an information presentation from the District's financial advisor, Keith Weaver of Government Financial Strategies, that reviews the District's debt portfolio and specifically the 2005 Certificates of Participation, discusses the opportunity to refinance this debt to achieve savings, and outlines the process and next steps.

Financial Impact:

The Certificates of Participation are an obligation of the District's General Fund. The savings achieved from refinancing is estimated at this time, based on current market conditions, to be approximately \$500,000 over 21 years. The attached report from Government Financial Strategies details the assumptions underlying the expected savings.

This report is provided to the Board for information.

JPF

**Coronado Unified School District
Refinancing Certificates of Participation**

**Notification In Regards to Education Codes 17150.1 and 42133
January 5, 2015**

Introduction

Coronado Unified School District is considering refinancing Certificates of Participation originally issued in 2005. There is currently \$8,945,000 of principal outstanding that can be refinanced.

This report addresses key questions that relate to the proposed financing, its affordability, and potential risks. It is designed to help with the evaluation of whether debt is affordable, and is the same type of report that we prepare whether we are serving as financial advisor to a proposed financing, or conducting an independent third-party evaluation of the proposed financing. The questions addressed in this report are:

- 1) Why is the District borrowing?
- 2) What will the District's annual obligation be, including debt service payments and administrative costs?
- 3) What is the risk that the annual obligation will vary from year to year and by how much?
- 4) What are the planned repayment sources?
- 5) What is the likelihood the planned repayment sources will be sufficient?
- 6) What is the cost of funds and is this reasonable?

Why Is the District Borrowing?

The District is issuing Certificates of Participation in order to refinance its outstanding 2005 Certificates of Participation to generate savings. Based on market interest rates, savings are projected to be approximately \$55,000 annually beginning Fiscal Year 2015-16, totaling approximately \$500,000 over 21 years (see pages 5 and 6 of attached Refinancing Plan).

The savings translates to approximately \$600,000 on a present value basis, net of costs, or approximately 6.7% of the 2005 COPs being refinanced. The 6.7% present value savings calculation is well above the Government Finance Officers Association Best Practice and industry standard of 3% used to determine whether it makes sense to proceed with a refinancing (see page 7 of Refinancing Plan).

What will the District's annual obligation be, including the debt service payments and administrative costs?

The annual obligation consists of two aspects: a financing obligation and an annual operating obligation.

With respect to the financing obligation, the proposed financing has a term of 21 years. Debt service payments are estimated to be approximately \$570,000 annually. This new payment is approximately \$85,000 below the existing payment.

The existing reserve fund is currently funded with cash and invested in a Guaranteed Investment Contract (GIC) earning 4.47% interest annually. The repayment of the existing COPs will require the GIC to be liquidated. Given how low interest earnings are on cash reserves in today's market environment, the cash funded reserve will be replaced with an insurance policy called a surety bond. This is significantly less expensive than funding the reserve with cash. However, the loss of interest earnings amounts to approximately \$30,000 annually. Deducting this loss of \$30,000 by the change in payment of \$85,000 results in net savings of \$55,000 annually (see page 5 of attached Refinancing Plan).

The annual administrative costs will include annual trustee bank and continuing disclosure fees, which are expected to remain consistent with current fees.

What is the risk that the annual obligation will vary from year to year and by how much?

The interest rate will be a fixed rate and so, once the interest rates are set, the annual payments will not vary from the scheduled payments.

What are the planned repayment sources?

The planned repayment sources include the redevelopment revenues from the successor agency to the Community Development Agency of the City of Coronado. Fiscal Year 2013-14 estimated actual revenue was \$1,986,827. This revenue is held in Fund 40, from which the existing COP debt service payments are made.

To the extent the planned repayment sources are not sufficient to make debt service payments, the District's General Fund will be pledged for repayment (as with all COPs).

What is the likelihood that the repayment source will be sufficient?

Last year's revenue was nearly 3.5 times greater than the estimated payment on the refinancing COPs. This revenue is expected to increase over time as property assessed value within the District grows (historical growth has averaged over 7% over the last 35 years). The District is entitled to this revenue, commonly referred to as "2% payments", pursuant to the 2001 court case, *Santa Ana Unified School District v. Orange County Development Agency*.

The revenue is expected to continue until the successor agency is dissolved, which is based on the repayment of its outstanding debt and other obligations identified on its Recognized Obligations Payment Schedule (ROPs). This could be as early as Fiscal Year 2026-27 if the successor agency aggressively pays down its ROPs obligations. Following dissolution of the successor agency, the local property tax revenue that would have gone to the successor agency will instead go to the District. This revenue was approximately \$19.7 million in Fiscal Year 2013-14, and again is anticipated to increase over time with growth in property assessed value. At that time, with the windfall in local property tax revenue, it is anticipated that the District will become basic aid.

Therefore, it reasonably appears that the repayment source will be sufficient, and unlikely to impact the General Fund. Finally, it is of course the case that the repayment source will be *more* sufficient than it is currently, given the expectation for savings. The District will authorize the refinancing on the condition that it generates at least 3% savings, net of all borrowing costs. As mentioned previously though, the refinancing is currently estimated to achieve over 6% savings.

What is the cost of funds and is this reasonable?

Cost of funds includes interest rates and upfront costs.

The estimated interest cost is currently 3.34%. This interest cost is based on market interest rates as of October 24, 2014. Interest rates currently are nearly identical to where they were on October 24, slightly less but immaterially so. Interest rates are based on a market index from Municipal Market Data (MMD). The actual interest rate will be locked on the sale date planned for March 5 (please see attached Schedule of Events).

Upfront costs include the underwriter fee (estimated to be approx. \$100,000), costs of issuance including financial advisor, bond counsel, title company, and other miscellaneous expenses (estimated to be approx. \$140,000), bond insurance (estimated to be approx. \$50,000) and surety bond (estimated to be approx. \$20,000) for total upfront costs of approx. \$300,000. This is intended to be a conservative estimate.

The upfront costs will be offset by the liquidation of the 2005 COP reserve fund (approx. \$660,000) as well as the expectation of a premium generated based on current market conditions (approx. \$650,000) which will reduce the borrowing amount. Only approx. \$8 million of new COPs are expected to be needed to refinance the existing \$9 million of COPs (see page 8 of attached Refinancing Plan).

Attachments:

- 1) Refinancing Plan
- 2) Schedule of Events

DRAFT - Preliminary for Discussion

Potential Certificates of Participation Refinancing Plan

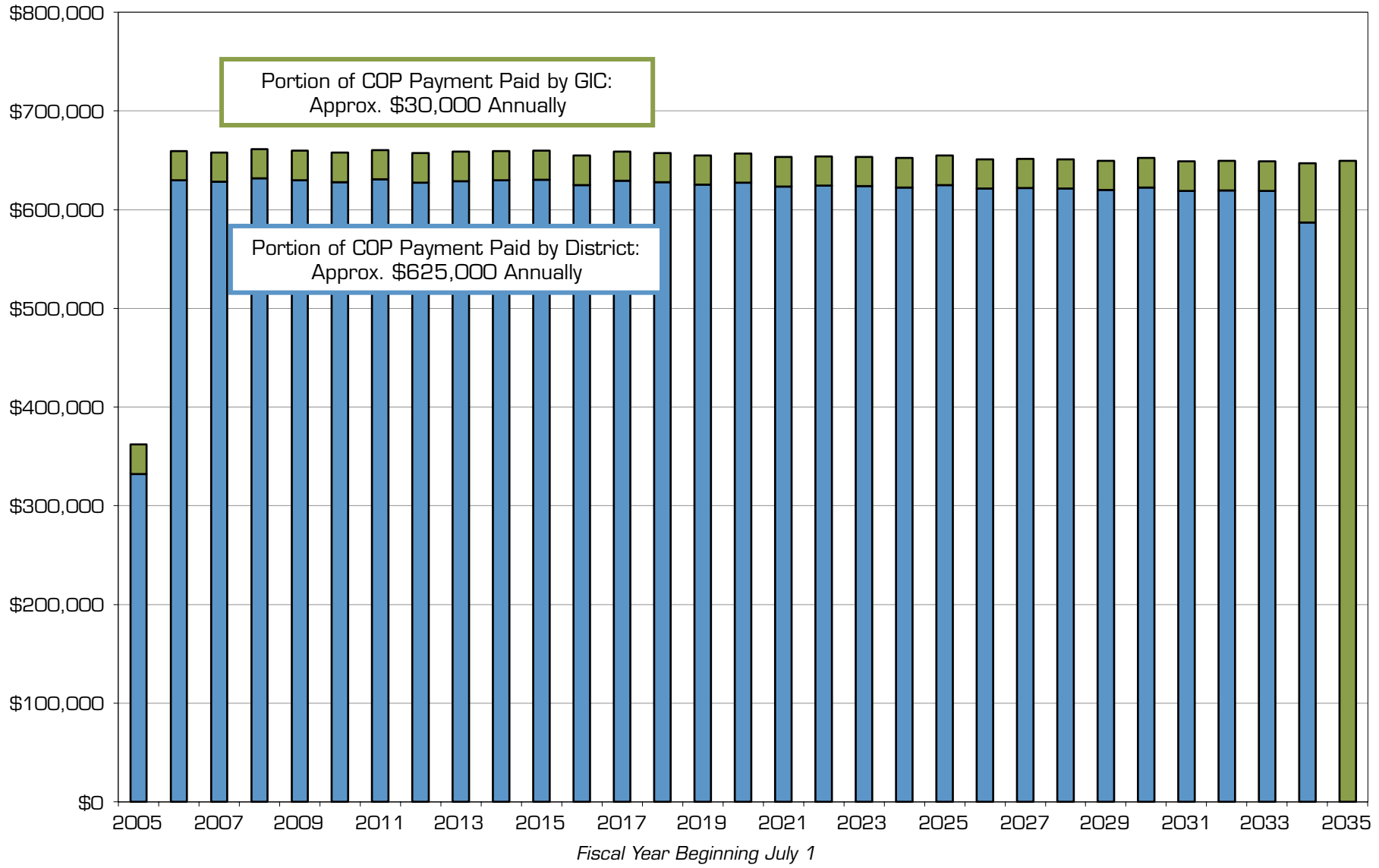
As of October 2014

Review of 2005 Certificates of Participation

- Issued in 2005 in the amount of \$11,085,000
- Financed 7 facilities projects at: High School, Palm Academy, Child Development Center, DO, M&O, & Pool
- Coronado Middle School serves as collateral and the subject of the lease
- District credit rating of "A+" in 2005
- Callable November 1, 2014 with no call premium/penalty
- \$9,215,000 outstanding and \$8,945,000 callable on November 1, 2014
- Cash reserve invested with Union Bank in a Guaranteed Investment Contract (GIC)

2005 COP
Payments

The COP Payments are Approx. \$655,000 Annually, Of Which \$30,000 Annually is Paid by the GIC, Leaving a Net \$625,000 Annually

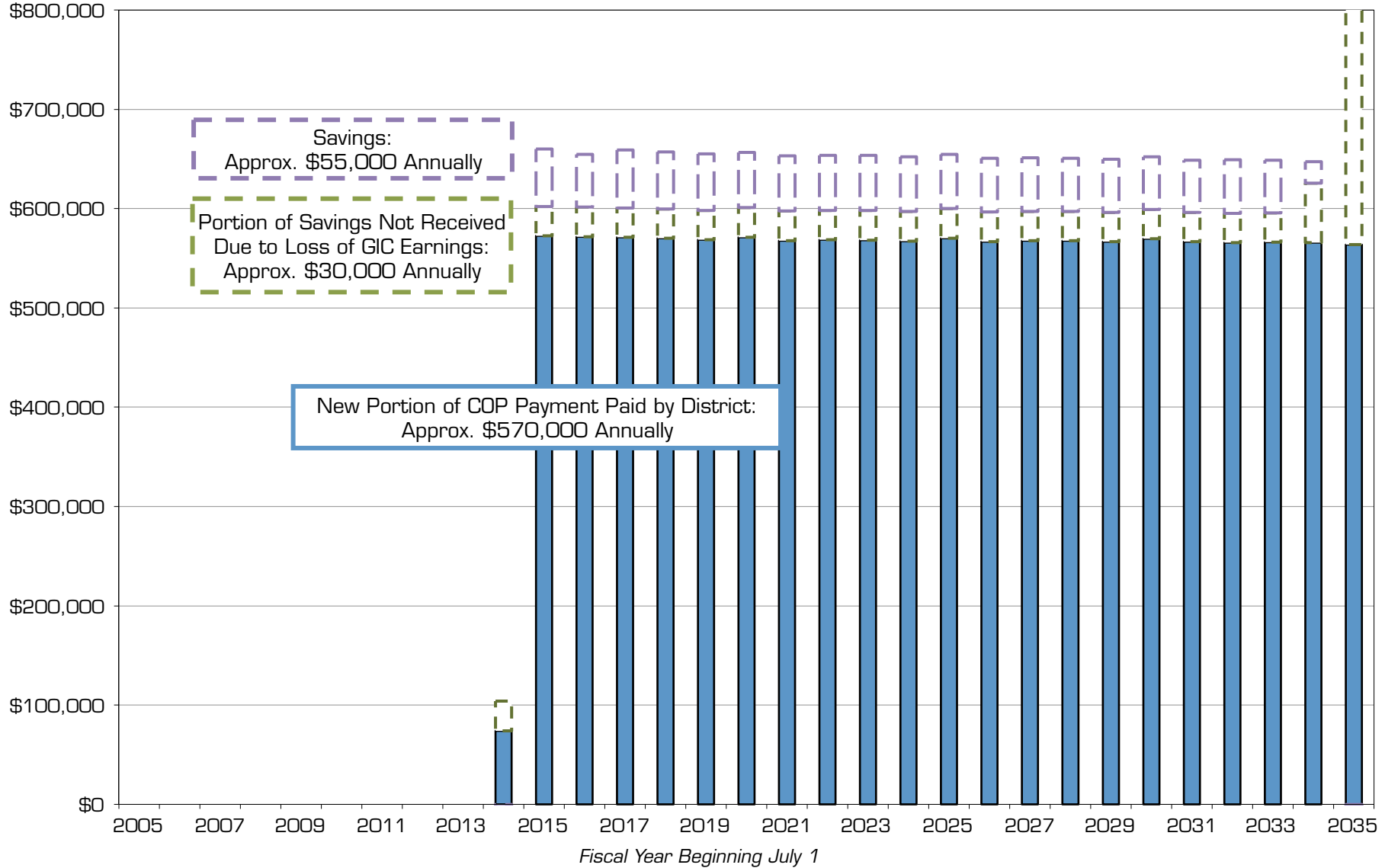


2014 Refinancing Certificates of Participation

- **Planned for completion on or around February 1, 2015**
- **Based on interest rates as of October 24, 2014**
- **COPs fully repaid on same date of November 1, 2035 (no extension of term)**
- **Coronado Middle School assumed to remain as collateral**
- **District credit rating assumed to be "AA-"**
- **Reserve assumed to funded with an insurance policy (surety bond) rather than cash**

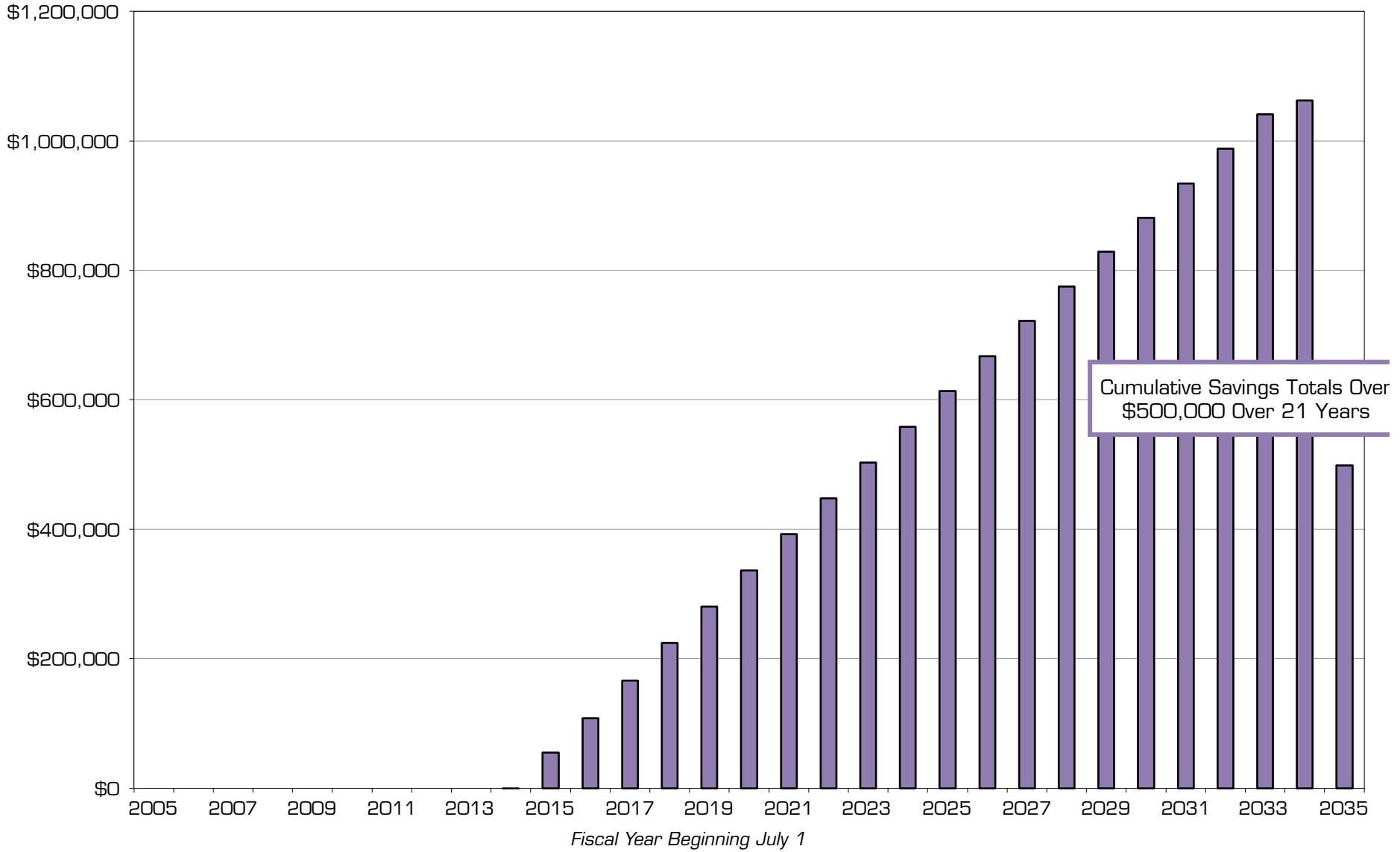
2014 COP
Estimated
Payments

Payments After Refinancing are Estimated to be Approx. \$570,000 Annually, and After Accounting for Loss of the GIC, Savings is Estimated to be Approx. \$55,000 Annually



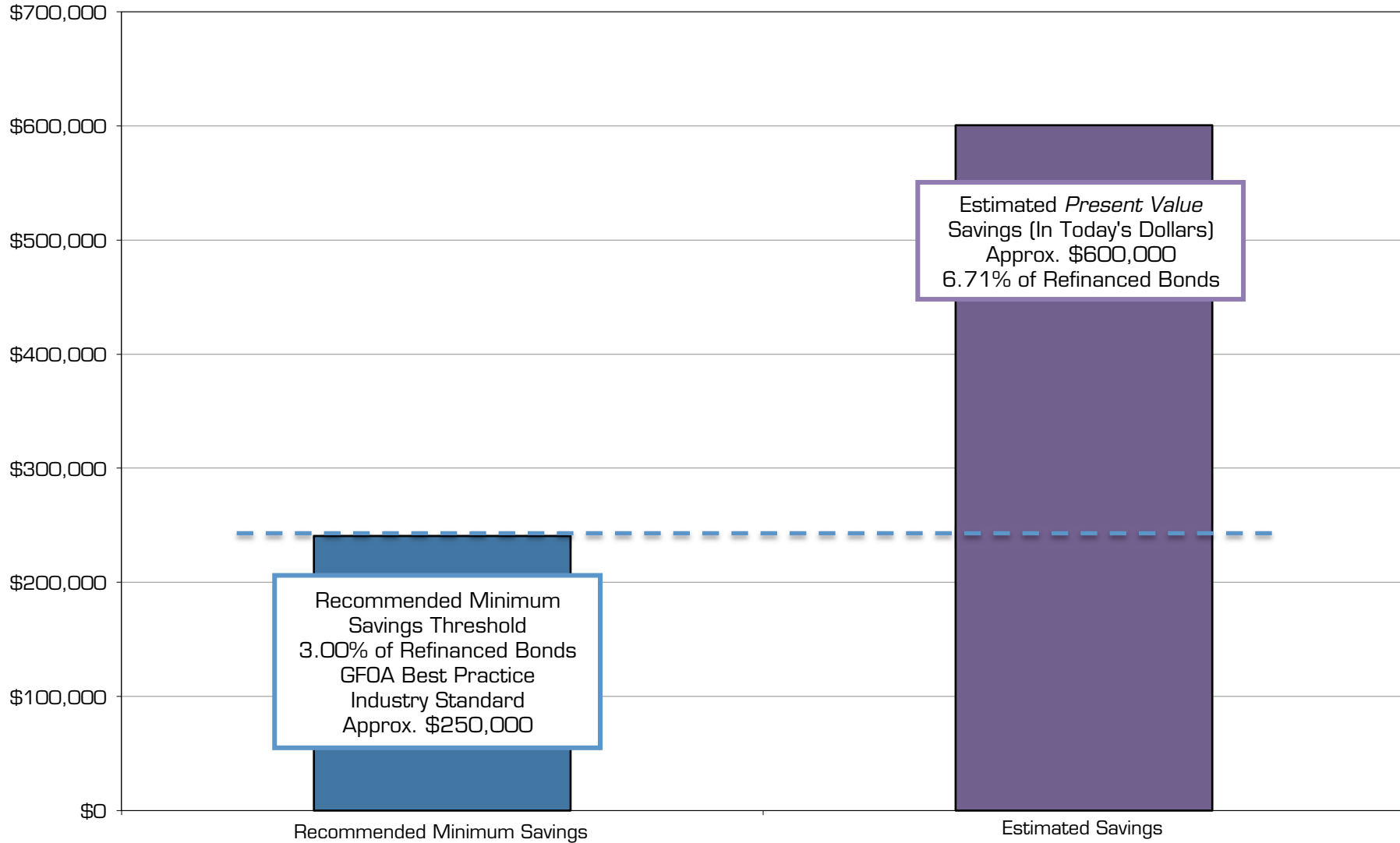
2014 COP
Refinancing
Savings

On a Cumulative Basis, Savings Adds Up to \$500,000 Over 21 Years



Present Value Savings

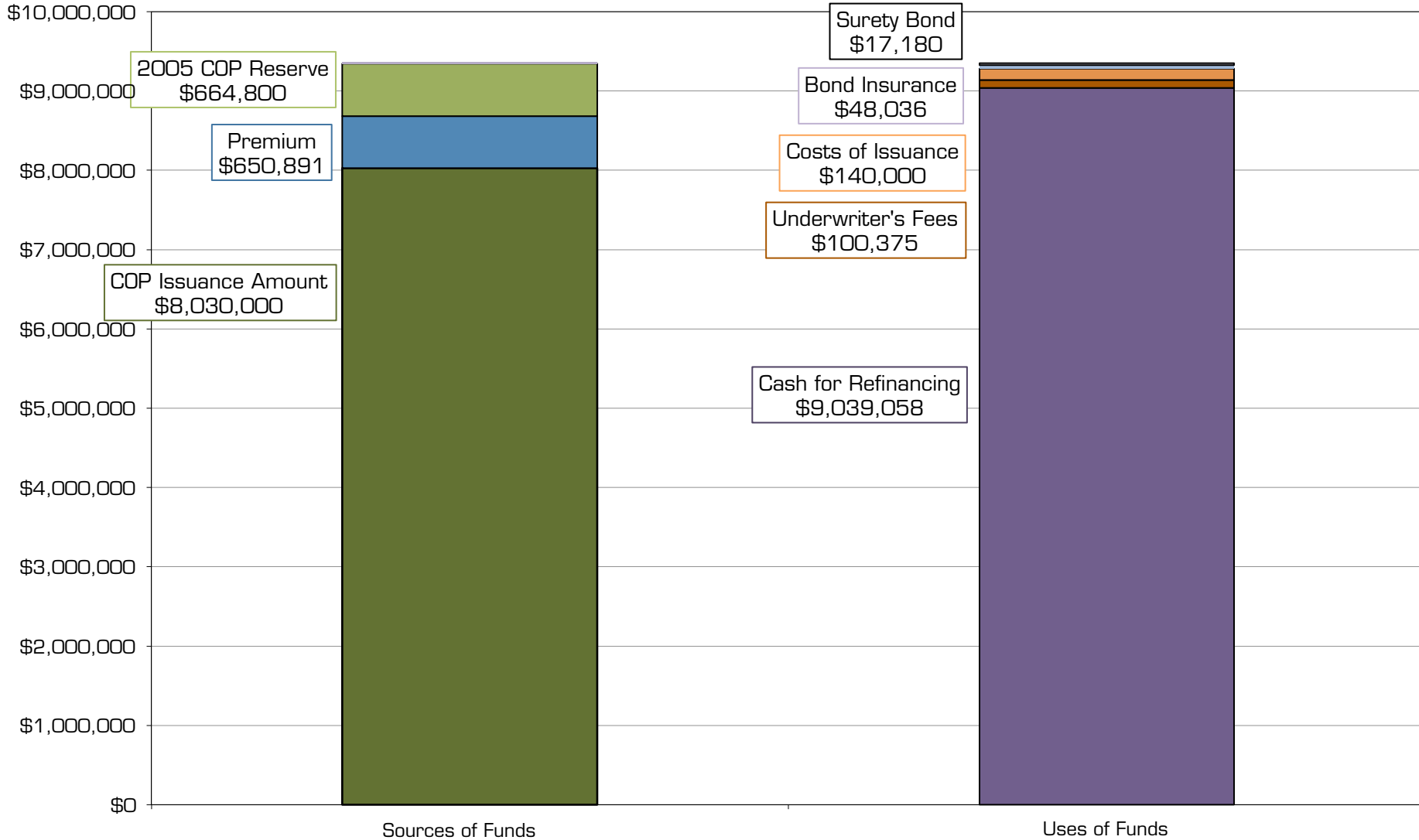
Savings on a Present Value Basis is Estimated to Be Approx. \$600,000 and Above the Recommended Minimum Savings Threshold



Notes: present value calculation discount rate based on estimated borrowing rate of 3.34%. GFOA (Government Finance Officers Association) best practice on refinancings is titled "Analyzing and Issuing Refunding Bonds" and available at www.gfoa.org.

Sources
& Uses
of Funds

It's Estimated the District Would Issue \$8,030,000 of COPs to Refinance the \$8,945,000 of 2005 COPs Outstanding



Summary of Proceeds Analysis Using Conservative Assumptions

Series 2014 Refinancing Certificates of Participation

	<u><i>Estimated Amount</i></u>	<u><i>Assumption</i></u>
COP Issuance Amount	\$8,030,000	
Premium	\$650,891	
2005 COP Reserve	\$664,800	
Underwriter's Fees	(\$100,375)	(1.25% of principal)
Costs of Issuance	(\$140,000)	
Bond Insurance	(\$48,036)	(0.40% of debt service)
Surety Bond	(\$17,180)	(3.00% of cash reserve)
Rounding	(\$1,042)	
Cash for Refinancing	<u>\$9,039,058</u>	

Note: costs of issuance include legal counsel, financial advisor, rating agency, etc.

Coronado Unified School District



Series 2005 Certificates of Participation

<i>Date</i>	<i>Principal</i>	<i>Int Rate</i>	<i>Interest</i>	<i>Gross Semi-Annual Debt Service</i>	<i>Gross Fiscal Year Annual Debt Service</i>	<i>4.47% Interest on Reserve of \$664,800</i>	<i>Net Fiscal Year Annual Debt Service</i>
Jul 13, 2005							
Nov 1, 2005			\$135,765	\$135,765			
May 1, 2006			\$226,275	\$226,275	\$362,040	\$29,717	\$332,323
Nov 1, 2006	\$210,000	3.000%	\$226,275	\$436,275			
May 1, 2007			\$223,125	\$223,125	\$659,400	\$29,717	\$629,683
Nov 1, 2007	\$215,000	3.000%	\$223,125	\$438,125			
May 1, 2008			\$219,900	\$219,900	\$658,025	\$29,717	\$628,308
Nov 1, 2008	\$225,000	3.000%	\$219,900	\$444,900			
May 1, 2009			\$216,525	\$216,525	\$661,425	\$29,717	\$631,708
Nov 1, 2009	\$230,000	3.000%	\$216,525	\$446,525			
May 1, 2010			\$213,075	\$213,075	\$659,600	\$29,717	\$629,883
Nov 1, 2010	\$235,000	3.000%	\$213,075	\$448,075			
May 1, 2011			\$209,550	\$209,550	\$657,625	\$29,717	\$627,908
Nov 1, 2011	\$245,000	3.125%	\$209,550	\$454,550			
May 1, 2012			\$205,722	\$205,722	\$660,272	\$29,717	\$630,555
Nov 1, 2012	\$250,000	3.375%	\$205,722	\$455,722			
May 1, 2013			\$201,503	\$201,503	\$657,225	\$29,717	\$627,508
Nov 1, 2013	\$260,000	3.375%	\$201,503	\$461,503			
May 1, 2014			\$197,116	\$197,116	\$658,619	\$29,717	\$628,902
Nov 1, 2014	\$270,000	3.500%	\$197,116	\$467,116			
May 1, 2015			\$192,391	\$192,391	\$659,506	\$29,717	\$629,790
Nov 1, 2015	\$280,000	3.500%	\$192,391	\$472,391			
May 1, 2016			\$187,491	\$187,491	\$659,881	\$29,717	\$630,165
Nov 1, 2016	\$285,000	3.625%	\$187,491	\$472,491			
May 1, 2017			\$182,325	\$182,325	\$654,816	\$29,717	\$625,099
Nov 1, 2017	\$300,000	3.750%	\$182,325	\$482,325			
May 1, 2018			\$176,700	\$176,700	\$659,025	\$29,717	\$629,308
Nov 1, 2018	\$310,000	3.875%	\$176,700	\$486,700			
May 1, 2019			\$170,694	\$170,694	\$657,394	\$29,717	\$627,677
Nov 1, 2019	\$320,000	4.000%	\$170,694	\$490,694			
May 1, 2020			\$164,294	\$164,294	\$654,988	\$29,717	\$625,271
Nov 1, 2020	\$335,000	4.000%	\$164,294	\$499,294			
May 1, 2021			\$157,594	\$157,594	\$656,888	\$29,717	\$627,171
Nov 1, 2021	\$345,000	4.000%	\$157,594	\$502,594			
May 1, 2022			\$150,694	\$150,694	\$653,288	\$29,717	\$623,571
Nov 1, 2022	\$360,000	4.125%	\$150,694	\$510,694			
May 1, 2023			\$143,269	\$143,269	\$653,963	\$29,717	\$624,246
Nov 1, 2023	\$375,000	4.250%	\$143,269	\$518,269			
May 1, 2024			\$135,300	\$135,300	\$653,569	\$29,717	\$623,852
Nov 1, 2024	\$390,000	4.250%	\$135,300	\$525,300			
May 1, 2025			\$127,013	\$127,013	\$652,313	\$29,717	\$622,596
Nov 1, 2025	\$410,000	4.500%	\$127,013	\$537,013			
May 1, 2026			\$117,788	\$117,788	\$654,800	\$29,717	\$625,083
Nov 1, 2026	\$425,000	4.500%	\$117,788	\$542,788			
May 1, 2027			\$108,225	\$108,225	\$651,013	\$29,717	\$621,296
Nov 1, 2027	\$445,000	4.500%	\$108,225	\$553,225			
May 1, 2028			\$98,213	\$98,213	\$651,438	\$29,717	\$621,721
Nov 1, 2028	\$465,000	4.500%	\$98,213	\$563,213			
May 1, 2029			\$87,750	\$87,750	\$650,963	\$29,717	\$621,246
Nov 1, 2029	\$485,000	4.500%	\$87,750	\$572,750			
May 1, 2030			\$76,838	\$76,838	\$649,588	\$29,717	\$619,871
Nov 1, 2030	\$510,000	4.500%	\$76,838	\$586,838			
May 1, 2031			\$65,363	\$65,363	\$652,200	\$29,717	\$622,483
Nov 1, 2031	\$530,000	4.500%	\$65,363	\$595,363			
May 1, 2032			\$53,438	\$53,438	\$648,800	\$29,717	\$619,083
Nov 1, 2032	\$555,000	4.500%	\$53,438	\$608,438			
May 1, 2033			\$40,950	\$40,950	\$649,388	\$29,717	\$619,671
Nov 1, 2033	\$580,000	4.500%	\$40,950	\$620,950			
May 1, 2034			\$27,900	\$27,900	\$648,850	\$29,717	\$619,133
Nov 1, 2034	\$605,000	4.500%	\$27,900	\$632,900			
May 1, 2035			\$14,288	\$14,288	\$647,188	\$60,087	\$587,100
Nov 1, 2035	\$635,000	4.500%	\$14,288	\$649,288			
May 1, 2036			\$0	\$0	\$649,288	\$649,288	\$0
	<u>\$11,085,000</u>		<u>\$8,918,371</u>	<u>\$20,003,371</u>	<u>\$20,003,371</u>	<u>\$1,571,155</u>	<u>\$18,432,216</u>

Call Provisions
Aug 1, 2014 0.000%

Estimated Series 2014 Refunding Certificates of Participation

<i>Date</i>	<i>Principal</i>	<i>Int Rate</i>	<i>Interest</i>	<i>Gross Semi-Annual Debt Service</i>	<i>Fiscal Year Annual Debt Service</i>	<i>Savings</i>	<i>Gross Savings</i>	<i>Loss of Reserve</i>
Jan 29, 2015								
May 1, 2015			\$74,240	\$74,240	\$74,240	(\$2,325)	\$118,152	\$29,717
Nov 1, 2015	\$285,000	2.000%	\$145,251	\$430,251				
May 1, 2016			\$142,401	\$142,401	\$572,653	\$57,512	\$87,229	\$29,717
Nov 1, 2016	\$290,000	2.000%	\$142,401	\$432,401				
May 1, 2017			\$139,501	\$139,501	\$571,903	\$53,197	\$82,913	\$29,717
Nov 1, 2017	\$295,000	2.000%	\$139,501	\$434,501				
May 1, 2018			\$136,551	\$136,551	\$571,053	\$58,256	\$87,973	\$29,717
Nov 1, 2018	\$300,000	2.000%	\$136,551	\$436,551				
May 1, 2019			\$133,551	\$133,551	\$570,103	\$57,575	\$87,291	\$29,717
Nov 1, 2019	\$305,000	2.250%	\$133,551	\$438,551				
May 1, 2020			\$130,120	\$130,120	\$568,671	\$56,600	\$86,316	\$29,717
Nov 1, 2020	\$315,000	2.500%	\$130,120	\$445,120				
May 1, 2021			\$126,183	\$126,183	\$571,303	\$55,868	\$85,585	\$29,717
Nov 1, 2021	\$320,000	2.750%	\$126,183	\$446,183				
May 1, 2022			\$121,783	\$121,783	\$567,965	\$55,606	\$85,323	\$29,717
Nov 1, 2022	\$330,000	3.000%	\$121,783	\$451,783				
May 1, 2023			\$116,833	\$116,833	\$568,615	\$55,631	\$85,348	\$29,717
Nov 1, 2023	\$340,000	3.100%	\$116,833	\$456,833				
May 1, 2024			\$111,563	\$111,563	\$568,395	\$55,457	\$85,174	\$29,717
Nov 1, 2024	\$350,000	3.250%	\$111,563	\$461,563				
May 1, 2025			\$105,875	\$105,875	\$567,438	\$55,158	\$84,875	\$29,717
Nov 1, 2025	\$365,000	3.500%	\$105,875	\$470,875				
May 1, 2026			\$99,488	\$99,488	\$570,363	\$54,721	\$84,438	\$29,717
Nov 1, 2026	\$375,000	3.750%	\$99,488	\$474,488				
May 1, 2027			\$92,456	\$92,456	\$566,944	\$54,352	\$84,069	\$29,717
Nov 1, 2027	\$390,000	3.750%	\$92,456	\$482,456				
May 1, 2028			\$85,144	\$85,144	\$567,600	\$54,121	\$83,838	\$29,717
Nov 1, 2028	\$405,000	3.750%	\$85,144	\$490,144				
May 1, 2029			\$77,550	\$77,550	\$567,694	\$53,552	\$83,269	\$29,717
Nov 1, 2029	\$420,000	4.000%	\$77,550	\$497,550				
May 1, 2030			\$69,150	\$69,150	\$566,700	\$53,171	\$82,888	\$29,717
Nov 1, 2030	\$440,000	4.000%	\$69,150	\$509,150				
May 1, 2031			\$60,350	\$60,350	\$569,500	\$52,983	\$82,700	\$29,717
Nov 1, 2031	\$455,000	4.000%	\$60,350	\$515,350				
May 1, 2032			\$51,250	\$51,250	\$566,600	\$52,483	\$82,200	\$29,717
Nov 1, 2032	\$475,000	5.000%	\$51,250	\$526,250				
May 1, 2033			\$39,375	\$39,375	\$565,625	\$54,046	\$83,763	\$29,717
Nov 1, 2033	\$500,000	5.000%	\$39,375	\$539,375				
May 1, 2034			\$26,875	\$26,875	\$566,250	\$52,883	\$82,600	\$29,717
Nov 1, 2034	\$525,000	5.000%	\$26,875	\$551,875				
May 1, 2035			\$13,750	\$13,750	\$565,625	\$21,475	\$81,563	\$60,087
Nov 1, 2035	\$550,000	5.000%	\$13,750	\$563,750				
May 1, 2036			\$0	\$0	\$563,750	(\$563,750)	\$85,538	\$649,288
	<u>\$8,030,000</u>		<u>\$3,978,986</u>	<u>\$12,008,986</u>	<u>\$12,008,986</u>	<u>\$498,573</u>	<u>\$1,893,040</u>	<u>\$1,303,706</u>

Interest rates based on AAA MMD as of 10/24/14 plus 0.50% - 1.00%

CORONADO UNIFIED SCHOOL DISTRICT 2015 Refunding Certificates of Participation

Preliminary Schedule of Events As of December 1, 2014

December 2014							January 2015							February 2015							March 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31								29	30	31				

December 25: Christmas

January 1: New Year's Day
January 19: MLK, Jr.'s Birthday

February 16: Presidents' Day

DATE	ITEM	RESPONSIBILITY
Thursday, December 18, 2014	Information regarding potential refinancing provided to District in preparation for January District Board meeting.	Gov't Financial Strategies
Monday, January 5, 2015	District Board Agenda Deadline: Information regarding potential refinancing provided to District.	Coronado USD Gov't Financial Strategies
No Later Than Wednesday January 7, 2015	Special Counsel selected.	Coronado USD Gov't Financial Strategies
Friday, January 9, 2015	Financial plan reviewed and confirmed, collateral selected, financing corporation selected.	Coronado USD Gov't Financial Strategies
Thursday, January 15, 2015	District Board Meeting: Information regarding potential refinancing provided to Board.	Coronado USD Gov't Financial Strategies
Friday, January 16, 2015	Initial drafts of District resolution, Corporation resolution and legal documents delivered to all interested parties.	Special Counsel
Tuesday, January 20, 2015	Draft of Preliminary Official Statement (POS) delivered to all interested parties.	Gov't Financial Strategies
No Later Than Tuesday, January 20, 2015	Notice & information provided to San Diego County Office of Education and San Diego County Auditor (legal deadline is 30 days before District Board action).	Coronado USD Gov't Financial Strategies
Week of January 26, 2015	Rating call and bond insurance coordinated.	Gov't Financial Strategies
Week of January 26, 2015	Due diligence conducted with District to obtain information for POS.	Coronado USD Gov't Financial Strategies
Thursday, January 29, 2015	Comments due on draft initial drafts of legal documents and POS.	All Parties
Monday February 2, 2015	Revised drafts of District resolution, Corporation resolution, legal documents and POS delivered to all interested parties.	Special Counsel Gov't Financial Strategies
Week of February 9, 2015	Rating call conducted with S&P.	Coronado USD Gov't Financial Strategies
Monday, February 9, 2015	District Board Agenda Deadline: District resolution along with revised drafts of legal documents and POS delivered to District.	Special Counsel Gov't Financial Strategies

DATE	ITEM	RESPONSIBILITY
Thursday, February 19, 2015	District Board Meeting: District Board considers adoption of resolution authorizing the financing and approving the form of the legal documents.	Coronado USD
After District Board Meeting	Corporation Board Meeting: Corporation Board considers adoption of resolution authorizing the financing and approving the form of the legal documents.	Financing Corporation
Friday, February 20, 2015	District notifies Trustee of intention to prepay 2005 COPs.	Coronado USD
Friday, February 20, 2015	Rating received.	Gov't Financial Strategies
Monday, February 23, 2015	Bond insurer selected.	Coronado USD Gov't Financial Strategies
Tuesday, February 24, 2015	Final comments due on POS.	All Parties
Wednesday, February 25, 2015	Substantially final POS distributed to prospective purchasers.	Gov't Financial Strategies
Thursday, March 5, 2015	Sale: at the offices of Government Financial Strategies.	All Parties
Friday, March 6, 2015	Conditional notice of prepayment provided to 2005 COP holders.	Trustee
Week of March 9, 2015	Distribution of closing documents.	Special Counsel
Week of March 16, 2015	Compliance Meeting/Call: Discuss closing documents, continuing disclosure, and compliance with other proposed covenants and applicable statutes.	Coronado USD Special Counsel Gov't Financial Strategies
Wednesday, March 25, 2015	Pre-Closing. All executed documents returned to Special Counsel.	All Parties
Thursday, March 26, 2015	Closing. Proceeds deposited with Trustee.	All Parties
March Board Meeting To Be Determined	District Board Meeting: Information regarding COP refinancing results presented to Board.	Coronado USD Gov't Financial Strategies
Monday, April 6, 2015	2005 COPs are prepaid.	Trustee
Annually until all Certificates are retired	Continuing Disclosure: Prepare annual report updating certain information provided in the Official Statement and distribute to the Electronic Municipal Market Access (EMMA) repository.	Coronado USD Gov't Financial Strategies

AGENDA – January 15, 2015

5.0 **BUSINESS AND FISCAL MANAGEMENT**

5.3 Business Services Report

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

- A. The Governor was scheduled to release his 2015-16 State Budget Proposal on or before January 9, 2015. A brief verbal update on this information will be provided at this meeting of the Governing Board.
- B. The next financial report will be the 2014-15 Second Interim Report, to be presented at the March 5, 2015 Board meeting.

AGENDA – January 15, 2015

5.0 **DISTRICT ORGANIZATION AND BOARD OPERATION**

- 5.4 Discuss the Coronado Unified School District Enrollment Process and the Philosophy of Interdistrict Transfer Students

Background Information:

The Governing Board, at their December 11, 2014, Regular Board Meeting, requested a review of policy and philosophy on Interdistrict Transfers. The following report is an attempt to explain the process enrollment process for Interdistrict Transfers.

Report:

CUSD Board Policy – Interdistrict Attendance – BP 5117

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. A student who attends Coronado Unified School District schools, yet lives outside of the district boundaries is considered to be an Interdistrict Transfer student or IDT.

Interdistrict Attendance Permits (Education Code 46600)

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. The agreement specifies the terms and conditions under which interdistrict attendance will be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent will review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The Superintendent may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance. In addition, transfers out of the district may be limited during a poor fiscal year as determined by the SDCOE.

Explanation of the Enrollment Process for Interdistrict Transfer Students (IDT)

The current procedure for reviewing IDT applications has been to wait until after the first day of school to determine if room in classrooms is available. This process does not yield the greatest number of IDT applicants since most students have already enrolled and attended class in another school for sometimes as long as a month in the new school year. While this process does not yield a high number of IDTs, it does ensure that classrooms do not exceed the enrollment limit. This is especially true for the high school where overcrowding seems to be the norm, not the exception.

Coronado High School (CHS) has space on the master schedule for 275 students per grade level, or 1,100 students' total. This number is actually 100 students higher than our Governing Board allowed maximum of 1,000 students in order for the principal to plan on mid-year transitions caused mainly by the students of military families. Due to the acceptance of IDTs in previous years, CHS currently has over 1,200 students enrolled.

The District normally continues students from the middle school to ninth grade, except for one year (2009-2010) of high enrollment. Continuing students were not allowed to enroll at CHS unless they had siblings already in the District and/or were pre-approved for the Coronado School of the Arts (CoSA). Each year the District plans to enroll at least 30 CoSA students. Normally new students are not enrolled in CHS unless they are residents or have already been accepted to CoSA.

Bottom line– enrollment is different every year; it is not an exact science. Enrollment depends on arbitrary family transitions, sale of homes, age of students, family choice of school, or other factors that are out of the District’s control. During the Great Recession we saw an increase in local enrollment as a result of the financial crisis and children with families moving back in with their parents. When the earthquake devastated Japan, we received students who moved back to the USA out of necessity. Enrollment is very hard to predict and even more difficult due to contractual promises limiting class size.

Proposal to the Governing Board

The Superintendent proposes the following actions be placed in a resolution to be presented to the Governing Board for approval at the next regular meeting:

- Requests for Interdistrict Transfers may be submitted as early as February 1st of each year preceding the school year for which the transfer is requested.
- Parents will be notified if the student application has been accepted by May 15th. All other IDTs not placed as of May 15th will be placed on a waiting list pending space availability. Interdistrict Transfers based on maximizing grade level must be awarded on a “random and unbiased” basis using the date of the application as the criteria for acceptance. A random drawing may be necessary in the case of two applications bearing the same date.
- Governing Board allows the Superintendent to accept any number of IDT students in any grade level as long as that number does not exceed the current number of students allowed per classroom by the Education Code or by the current agreement with the Association of Coronado Teachers (ACT).
- Once a student is admitted to the District, the District may not deny him/her continued attendance at any school because of overcrowded facilities.
- The Superintendent shall determine the approval of an IDT application using the following criteria in this specific order:
 1. By student living with parents employed in the CUSD at least 10 hours per week
 2. By student who already has a sibling enrolled in the CUSD
 3. By student living with parents employed within the District boundaries
 4. By grade level as needed to maximize enrollment
 5. By other criteria as identified by CA Ed Code or by Governing Board policy AR 5117

AGENDA – January 15, 2015

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 5.5 Proposal to Create a Joint Board Meeting with the Coronado Unified School District Governing Board and the Board of Directors of the Island Charter Schools Inc., the Corporation that Governs the Coronado Pathways Charter School

Background Information:

Over the past several months the Governing Board has expressed concerns over the continuing expense of Coronado Pathways Charter School.

The Board has requested information about the ongoing finances of Coronado Pathways and about solutions to prevent further debt.

Recommendation:

The Superintendent recommends that the Coronado Unified School District Governing Board meet with the Board of Directors of the Island Charter Schools Inc., the Corporation that Governs the Coronado Pathways Charter School, in a public meeting. At that meeting the Superintendent will propose numerous solutions for both Boards to consider.

The Superintendent recommends the following dates for this Joint Board Meeting:

Wednesday, January 28, 2015

Tuesday, February 3, 2015

Thursday, February 5, 2015

Thursday, February 12, 2015

This report is provided to the Board for discussion and consensus.

JPF

AGENDA – January 15, 2015

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 5.6 Student Services/Human Resources Joint Report: Including (1) The Professional Licensure Requirements, and (2) A Brief Biographical Sketch of the Individuals Holding the Counselor/Clinical Social Worker Positions Funded under the Coronado Healthy Children’s Initiative Joint Powers Agreement between the District and the City of Coronado

Background Information:

The December 11, 2014, Student Services report discussed the District requirements necessary for an individual to hold the position of a Counselor/Clinical Social Worker (Clinical Counselor) position. Specifically, the District requires these individuals to be licensed through the California Board of Behavioral Science as a Licensed Clinical Social Worker (LCSW), a Licensed Marriage and Family Therapist (LMFT), or Ph.D. Psychologist (Clinical Psychologist).

This report will discuss the professional licensure requirements necessary to obtain these clinical credentials. It is important to note, these requirements exceed the requirements necessary to obtain licensure as a School Counselor. In brief, the steps to obtain a Clinical Counseling license in the state of California are as follows:

1. Obtain either a Master of Social Work (MSW) or a Master of Family Therapy (MFT) from an accredited university.
2. Register with the California (CA) Board of Behavior Science (BBS) as either an MFT Intern or Associate Clinical Social Worker
3. Clinical Supervision:
 - ❖ For the MFT, gain 3,000 hours of clinical experience, i.e., the equivalent of 375 eight (8) hour days.
 - ❖ For the MSW, gain 3,200 hours of clinical experience, i.e., the equivalent of 400 eight (8) hour days.
 - ❖ For both, complete 104 weeks of clinical supervision
4. Complete additional coursework as follows:
 - LMFT
 - ❖ Child Abuse Assessment and Reporting
 - ❖ Human Sexuality
 - ❖ Alcoholism and Chemical Substance Abuse Dependency
 - ❖ Spousal/Partner Abuse Detection and Intervention
 - ❖ Psychological Testing
 - ❖ Psychopharmacology

- ❖ California Law and Professional Ethics
 - ❖ Aging and Long Term Care
 - LCSW
 - ❖ Child Abuse Assessment and Reporting
 - ❖ Human Sexuality
 - ❖ Alcoholism and Other Chemical Substance Dependency
 - ❖ Spousal or Partner Abuse Assessment Detection, and Intervention
 - ❖ Aging, Long Term Care, and Elder/Dependent Adult Abuse
 - ❖ California Law and Professional Ethics
5. Apply for the LCSW/LMFT Standard Written Exam with the CA BBS
 6. Pass the Standard Written Exam LCSW/LMFT Exam
 7. Pass the LCSW/LMFT Written Clinical Vignette Exam with the CA BBS
 8. Apply for and obtain the Clinical License through the CA BBS
 9. Complete 36 hours of Continuing Education Units (CEU) every two (2) years to maintain the Clinical License

The District's Clinical Counseling Program is a product of the 2013 Student Services Strategic Plan where members of the Coronado community met for the sole purpose of discussing the District's counseling programs during the Annual Strategic Plan meeting. This was the first time the District conducted a comprehensive review of its counseling services. Currently the Coronado community is supporting this program through the Coronado Healthy Children's Initiative Joint Powers Agreement (JPA) between the District and the City of Coronado.

Following, please find a Biographical Sketch of the Clinical Counselors funded under this JPA:

Elise Agrella

Elise Agrella is an LCSW who received her BA from Wake Forest University in 2001 and MSW from Boston University in 2004. She has lived in San Diego for 8 years, and been licensed in California since 2008. She has expertise as a clinician and manager working with complex family systems, trauma, and a range of clinical diagnoses including mood and adjustment disorders and substance abuse. Since 2010, she has worked as a school based counselor and outpatient clinician with military families. For the past 7 years, Elise ran a housing and comprehensive support program for former foster and probation youth in San Diego County.

Afsaneh Doctor-Safaie

After graduating from Coronado High School, Afsaneh earned her Bachelor's degree in Psychology from San Diego State University. She attended the University of Southern California for her Master's degree in Marriage and Family Therapy and her Pupil Personal Services Credential. Afsaneh has been licensed with the Board of Behavioral Sciences for five years. She has been a social worker at an all-boys group home and a high school counselor in Los Angeles. For seven years, Afsaneh has worked with at risk, first generation, and low socioeconomic high school students. She has provided students with social emotional counseling on matters such as child abuse, domestic violence, suicide assessments, communication skills, coping skills, in addition to more traditional academic and college counseling. Afsaneh joined the district three years ago as the CRG counselor providing social emotional counseling services to students at CHS and Palm Academy.

Sofia Frost

For over 20 years, Sophia has worked with students aged 4 to 22 years with varying educational abilities and behavioral needs in both Regular and Special Education. Sophia earned an M.A. in Counseling Psychology and, after an internship at Children's Hospital, became a licensed Marriage and Family Therapist. She continued her education by completing coursework in behavior analysis and with an internship at a San Diego Non-public School. She is nationally certified as a Behavior Analyst. Having grown up in Mexico City and in Europe, Sophia is fluent in Spanish and enjoys traveling, reading and spending time with her family.

Jennifer Slusher

Jennifer is a Licensed Clinical Social Worker who began her career working with youth and families during her undergraduate studies at the University of Akron, in Akron, Ohio. She completed her BA degree in Social Work and obtained her Social Work license in Ohio, in 1998. Jennifer began the MSW program at San Diego State University in 2001 with an emphasis on youth and families in the school system. She graduated with her MSW and obtained her Pupil Personnel Services Credential (PPS) in 2003. Jennifer met the requirements for Licensure and received her LCSW in 2009. Throughout her career, Jennifer has served students and families from a variety of different backgrounds. Additionally, she has extensive experience in providing individual and family counseling, conducting psycho-educational groups, crisis intervention and a multitude of other related school services.

AGENDA – January 15, 2015

6.0 BUSINESS AND FISCAL MANAGEMENT

6.1 Review and Accept the Audit Report for the Fiscal Year Ending June 30, 2014
(Discussion/Action)

Background Information:

Education Code Sections 41020 and 41020.3 specify that districts shall provide for an annual audit of all school funds and shall review the audit at a regularly scheduled public meeting.

Report:

The Audit Report for the school year ending June 30, 2014 has been completed. Copies have been provided for the Board of Education under separate cover. A copy is available for public inspection at the District Office located at 201 Sixth Street.

Christy White of Christy White Associates will present to the Governing Board the results of the audit. There are five audit findings in the current year, compared with one in the prior year and six in the second prior year. None of the findings are classified as material weaknesses.

Fiscal Impact:

None.

Superintendent's Recommendation:

JPF

That the Board review and accept the Audit Report for the fiscal year ending June 30, 2014.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 15, 2015

7.0 **ORGANIZATIONAL BUSINESS**

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

February 5, 2015: Special Board Meeting

February 19, 2015: Regular Board Meeting

- State of District Address
- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- Sixth Street Landscaping Presentation
- BBMAC Marketing Report
- STEAM Report
- First Reading of the Interdistrict Board Policy
- Review CHS Online Learning Policy
- Board Policy Update – First Reading

March 5, 2015: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2015-16 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations
- Resolution Regarding Elimination of Particular Kinds of Services Board Policy Update – Approval

March 26, 2015: Special Board Meeting

April 16, 2015: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review
- Pilot Security System (TABLED on June 12, 2014)

May 7, 2015: Special Board Meeting

May 21, 2015: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

June 18, 2015: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Board Policy Update – Approval
- 2015-2016 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 25, 2015: Regular Board Meeting

- Approve the 2014-2015 Budget

Financial Impact:

There is no impact to the general fund as a result of this report.